

Revenue Growth Office Playbook

Executive summary: revenue growth office



- What is a revenue growth office (RGO)?
- What are the key considerations when standing up an RGO?
- How does the role of an RGO change as initiatives mature and the RGO cadence becomes the adopted execution pace of the organization?



Standing up an RGO

- Who should be in the RGO, and what is the mandate of each stakeholder group?
- What meeting cadence should you adopt across the different RGO stakeholders?
- What tools can help to effectively stand-up initiatives?



Running an RGO

- What tools help motivate initiative owners and teams to move the ball forward while providing the steering committee/executive leadership team (ELT) the needed oversight?
- How do you track RGO success?



Strategic Considerations

Create alignment, accountability, and assurance across your enterprise



The RGO is established to:

- Provide an objective view of the revenue growth objectives.
- Define an integrated workplan of initiatives.
- Establish an execution-oriented governance structure.
- Transition to effective execution of growth initiatives to drive measurable results within the next three to nine months.



Guiding Principles

The RGO is aligned to the following guiding principles:

- Increase productivity by aligning to benchmark levels.
- Incorporate a multi-product focus that expands on the product story.
- Activate the new coverage model by increasing new logo acquisition and up-sell and cross-sell opportunities while ensuring retention rates remain high.



Key Considerations

Due to the greater degree of complexity, the RGO will closely manage:

- Cross-functional coordination Every initiative will require an interconnected approach across functions.
- Interconnectivity Dependencies and synergies will be monitored and reported.
- Risk Regular reviews of top-line and operational risks and mitigation will be conducted.
- Clarity in execution Targets, timelines, and owners will be clearly defined.



Why establish an RGO?

- To drive the execution of a revenue growth program
- To ensure initiatives, which are cross-functional in nature, have a bookings or revenue business case associated to the effort
- To ensure all supporting teams (marketing, customer success, IT, operations, HR, finance, etc.) are aligned with revenue growth efforts.
- To track and measure behavioral, leading, and lagging KPIs and ensure the realization of value.



Three key elements to consider when standing up the RGO

Standing up the RGO

Value Realization

RGO Mobilization

- Align RGO with organization functions
- Identify a leadership team to lead the change effort
- Align on workstreams, key objectives, and an outline of the working teams

2 Initiative Mobilization and Planning

- Maximize initiative visibility to a broad audience beyond sales and marketing teams
- Document cross-functional dependencies and risks
- Identify potential barriers to the initiative
- Select, prioritize and sequence initiatives

3 Metrics and Targets

- · Establish baseline metrics
- Identify and prioritize metrics to track progress and performance
- Develop metrics packages for reporting
- Develop how and who will see the reports

Execution

- Coordinate cross-functional implementation
- Track progress and operational performance
- Enforce accountability, urgency, and compliance
- Create a steering committee to review what has been done, what is remaining, and what future changes need to be made

Outputs to Drive Execution

- Initiative/workstream structures
- RACI teams
- Project charters

- Risks and mitigation plans
- Initiative project plans with milestones and owners

- Multi-level metrics packages for reporting
- Implementation roadmap
- Metrics roadmap
- Dashboard reporting



RGOs bring an evolving value to the transformation journey

Transformation Program Timeline

Foundation building or Discovery Phase

Program

Mobilization

Initiative Design and Execution

Value
Assurance/Delivery

RGO value

To enable the executive team to articulate transformation vision and activate organizational culture.

To build an org-wide, integrated execution engine that instills an execution (vs. planning) culture.

To accelerate the pace of solution building and ingrain an agile, resilient management culture.¹

To ensure initiatives deliver on their commitments.

Example activities

- Set up a transformation framework
- Identify employees for roles needed to execute transformation
- Design integration points across leadership and initiative teams

- Foster coordination across initiatives
- Manage dependencies across initiatives
- Identify any additional efforts necessary
- Develop program status dashboards
- Socialize the RGO across the enterprise

- Prioritize and sequence initiatives for execution
- Work with initiative owners to identify and remove roadblocks
- Showcase case studies of quick wins across the organization
- Drive executive communication on program progress

- Encourage initiative owners to deliver more quickly
- Track and spotlight value delivered by initiatives
- Ensure execution of value delivery steps
- Review and revamp transformation program as needed

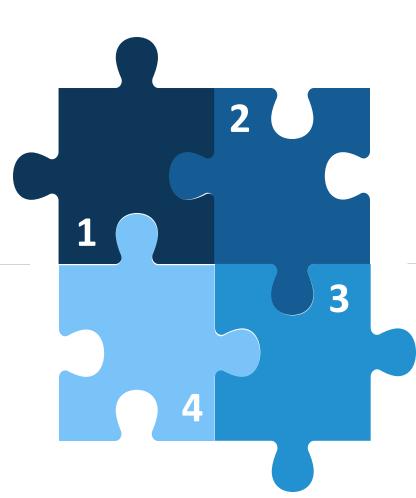


Four strategic factors to achieve RGO impact



Execution

Increase execution discipline and initiative resourcing.





Metrics Tracking

Track both metrics progress and initiative impact.



Dedicated Leadership

Assign full-time employees to the RGO for more directive, top-down leadership and program governance.



Program Alignment

Sequence and align initiative execution and enterprise-wide functions.



Maximize RGO success through disciplined execution



Critical Factors Needed

Description

Short-Term Tactical Changes Prior to RGO Establishment



Increase execution discipline and initiative resourcing

Create conditions that ensure initiative owners deliver on commitments.

- Ensure that initiative owners establish key milestones and are held accountable to them by the RGO.
- Encourage initiative owners to request what they need to execute on their initiatives.



Track both metrics progress and initiative impact

Create executive-level and detailed metrics dashboards that provide visibility into progress being made in initiatives and by extension impact to your revenue.

- Increase data collection rigor within sales reps across the team.
- Establish appropriate sources for metrics within local data systems e.g., SAP and Salesforce.com.
- Develop technology infrastructure needed to route data to RGO dashboard.
- Share simple bookings-based metrics on a monthly basis.



Sequence and align initiative execution and enterprise-wide functions

Establish criteria to determine execution order for initiative activities (if needed).

- Increase data collection rigor within sales reps across the team.
- Establish appropriate sources for metrics within local data systems e.g., SAP and Salesforce.com.
- Develop technology infrastructure needed to route data to RGO dashboard.



Assign full-time employees to the RGO

Increase top-down directives from RGO leader to all program participants.

- Hire experienced transformation leader to visibly drive execution of RGO and program initiatives.
- Establish steering committee to oversee program. Steering committee leader will provide periodic updates to the executive leadership team on program progress.



Standing Up The RGO

Establish stakeholder groups across executive and working teams with clear mandates¹

Executive Sponsorship and Functional Interlock		Revenue Growth Office	 Oversees day-to-day execution Runs and manages meeting cadence to provide visibility on program progress 			
		Steering Committee	 Executive sponsorship of the project Provides direction to all working teams, resolves escalations, and removes roadblocks 			
		Data Governance	 Centralized core data team to validate accuracy of all data and analysis Ensures consistency across workstreams 			
Example Workstreams	GTM Motion and Optimization	Customer/Partner Journey and Experience	Additional Workstreams	Focus area for enterprise transformation, used		
Workstream Goals	Align organization structure to capture market opportunity and maximize bookings and revenue growth.	Understand customer and partner needs to design and deliver a best-in-class experience.	TBD	to group similar initiatives together and ensure cross-functional alignment and collaboration		
Example Initiatives	Market and account segmen	tation, customer success, etc.	Specific part of work required to complete successful transformation			



Increase transparency and identify roadblocks through regular meetings

Key Meetings		Mon	Tue	Wed	Thurs	Fri				
• Workstream scrums take	place	Jan 💮 💮 💮 💮 💮 💮 💮 💮 💮 💮 💮 💮 💮								
twice per week with core initiative team to ensure				1	2	3				
alignment.		6	7	8	9	10				
						Scrums (30 min)				
Meeting with full ELT hap	opens		ELT/steer committee	RGO Checkpoints		RGO Checkpoints				
every other Tuesday.		13	14	15	16	17				
 RGO initiative checkpoin 	ts					Scrums (30 min)				
include RGO team plus se			Scrums (30 min)	RGO Checkpoints		RGO Checkpoints				
initiative owners.	:15.	20	21	22	23	24				
Monthly interlock includ	es full		Scrums (30 min)			Scrums (30 min)				
working team at the initia			ELT/steering committee	RGO Checkpoints	Internal Checkpoint	RGO Checkpoints				
level.		27	28	29	30	31				
• Internal checkpoint inclu	des			Monthly Interlock		Scrums (30 min)				
working team.			Scrums (30 min)	RGO Checkpoints		RGO Checkpoints				

In addition to these meetings, establish strong relationships between initiative owners in order to socialize solutions to issues they would have to tackle throughout the life of their initiatives.



RGO activates opportunities to measure, track, and continually drive initiative impact



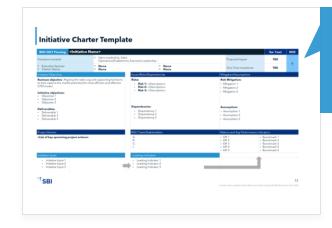
RGO

Key Kickoff Activities

- Establish RGO/transformation team.
- Align on portfolio of initiatives and develop charters for each initiative.
- Align on KPIs (tracking and reporting).
- Define an integrated workplan of initiatives.
- Establish an execution-oriented governance structure.
- Establish an RGO working cadence.

Key Deliverables

- Mobilization plan
- Ongoing initiative planning process
- Metrics and targets formulation and accountability
- Execution support process
- Initiative lead ownership



Craft team charter that's tailored to enterprise priorities (see slide 13).

RGO team structure is designed and aligned to organization's goals (see slide 10).



Executive Sensorship and Functional Interlock

| Contract Operation | Co

Design RGO operating cadence and scorecards (see slides 17 and 18).

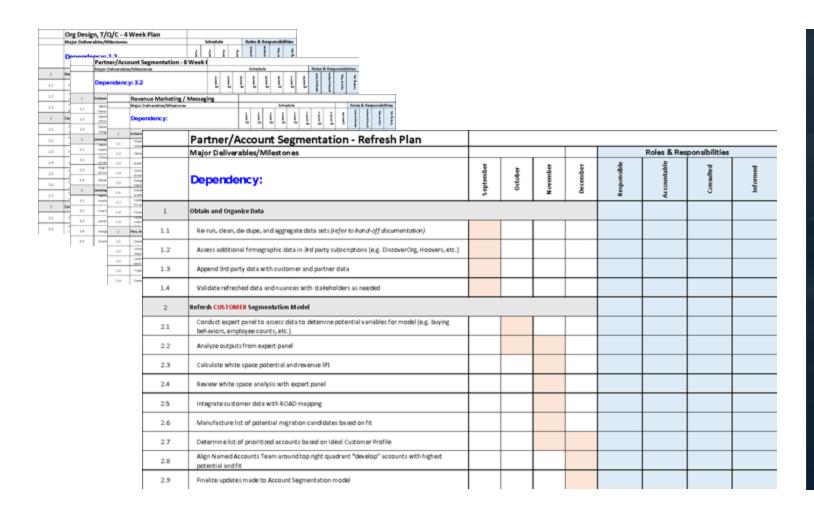


Initiative charter template

RGO Planning < Initiative Name>				Est. Total	Risk
Functions involved: • Sales leadership, s executive leadersh		operations/enablement,	Financial impact	TBD	
	Name Name	NameName	One-time investment	TBD	L
nitiative Objectives		IRisks/Dependencies	Mitigation/Assumptions		
Business Objective: Aligning the sales org functions to best capture the market potential efficient and effective GTM model. Initiative Objectives: Objective 1 Objective 2 Objective 3 Deliverables: Deliverable 1 Deliverable 2 Deliverable 3		 Risk 1: <description></description> Risk 2: <description></description> Risk 3: <description></description> Dependencies: Dependency 1 Dependency 2 Dependency 3 	Risk Mitigation: • Mitigation 1 • Mitigation 2 • Mitigation 3 Assumptions: • Assumption 1 • Assumption 2 • Assumption 3		
Project Actions		RACI Team/Stakeholders	Metrics and KPIs		
<list actions="" key="" of="" project="" upcoming=""></list>		R: A: C: I:	• KPI 2 • KPI 3 • KPI 4	enchmark 1 enchmark 2 enchmark 3 enchmark 4 enchmark 5	
Initiative Inputs		Leading Indicators			
Initiative Input 1Initiative Input 2		Leading Indicator 1Leading Indicator 2			



Initiative owners develop execution plans to ensure progress





Additional Notes

- Overall objective is to operationalize next steps for each initiative.
- Timeline for initiative execution plans range from eight weeks to seven months, and longer timelines make it difficult to measure progress.
- Initiative owners must assign the right roles and responsibilities across the team to ensure successful dependency management and completion.



Running The RGO

This initiative mobilization scorecard is a key tool for ensuring initiatives are adequately stood up

						STA	TUS			
	Activity	Owner (A)		-1	R	Р	М	С	Е	Executive Summary
0	RGO setup	John Smith	ı							RGO setup is in flight; charter is being developed with PMs already assigned (or being assigned) to initiatives.
1	The numbers	David Jone	S							\$250M bookings target identified with responsibility being communicated to the rest of the team.
2	Annual sales plays	Robert Smi	ith							Initiative setup is in flight. Leaders are aligned on key sales plays. RPA assets are being developed.
3	Cloud conversion blitz	Marc Johnson								Charter complete. Execution plan is in development. Account-based marketing campaign is targeting top 100 customers in each vertical, and sales team has started planning.
4	Customer success	Mark James								Initiative leadership team set with PM assigned. Next step is charter development.
5	Immediate action, strategic pricing plays	Tim Jones								V1 of initiative charter developed. Need further refinement with additional context.
6	Alliance/channel strategy and annual plays	EU Channel Leader								V1 of initiative charter developed. Need further refinement with additional context.
7	Yearly difference makers	TBD								V1 of initiative charter developed. Need further refinement with additional context.
8	Multi-tenant game changer	TBD								V1 of initiative charter developed. Need further refinement with additional context.
9	World class inside sales	TBD								V1 of initiative charter developed. Need further refinement with additional context.
10	GCS lean six sigma immediate improvements	TBD								V1 of initiative charter developed. Need further refinement with additional context.
	On track and under development			Ideation: Charter is being defined and is not yet fully signed off by all relevant constituents and RGO.						
	Further work required			RACI: Team has been identified and signed off to implement charter.						
	Critical issues with material impact		Р	PI	Planning: Project plan has been developed with milestones, key decisions, accountabilities, and deliverables.					
	<u> </u>		M	Metrics and targets: Key metrics and performance targets have been identified.						
	Complete		С	Mobilization: Charter has been defined and signed off on, i.e., alignment has been achieved, and owners are ready to execute.						
	Not yet commenced			Execution: Teams are executing initiatives in the program.						



Example cadence for ELT/steering committee

WEEKLY ELT PREP CADENCE

	Tuesday	Wednesday	Thursday	Friday	Monday	[following] Tuesday
KEY ACTIVITIES	Draft main points to cover in next ELT meeting.	Align with leadership team on narrative and share with team and initiative leaders.	Send draft of ELT slides to RGO and/or initiative teams to finalize narrative.	Discuss V1 of ELT deck with project leadership and assign responsibilities to finalize each slide in presentation.	 Discuss V2 of ELT deck. Finalize pending/ missing slides with initiative owners or leaders. 	Host ELT meeting
OWNER	RGO PM/leader	RGO PM/leader	Initiative owners	RGO leadership team	RGO leaders and initiative owners	RGO



Potential topics for next ELT meeting

PHASE ONE

- 1. Initiatives with additional analysis to share (e.g., customer success)
- 2. Next steps to execute on transitioned initiatives based on execution plans
- 3. Decisions made in select initiatives (e.g., sales org design, total quality control)

PHASE TWO

- 1. Potential initiatives for consideration in Phase 2
- 2. Mobilization status, including:
 - a. Standing up initiative teams.
 - b. Developing initiative charters.
 - c. Developing initiative risk plans and KPIs.
 - d. Aligning on RGO cadence.



This execution scorecard becomes the next critical artifact in steering committee meetings

meeting		ck/complete Behind schedule with m	itigation plan At risk			
Workstream	Status	Initiative	Status	Progress Made	Risk and Issues	Mitigation
		Market and Account Segmentation (1.1)		 Criteria has been finalized for the ideal partner profile. Team is finalizing weightings of variables this week. Data analysis has been performed to establish UC product profitability by partner 	Customer count by partner data still needed from license bank	Estimate customer count based on limited Salesforce.com data
GTM Motion and		Sales Organization and Coverage (1.2)		 Initial focus areas have been identified, including ROAD motion by partner type Initial mapping of sales resources, partners, opportunities, and deals by state 	 Data gaps in applying clear bottom-up and top- down analysis to future recommendations Ensuring accurate partner, opportunity, and deal counts 	Team clarifying/vetting assumptions with stakeholders
Optimization		Territory, quota, and compensation (1.3)		 Comp decision/principles are being shared with ELT to finalize plan design Advanced mapping of partners/opportunities vs sales rep locations to identify territory opportunities 	 Potential for channel disruption as a result of org design, territory changes, etc. Low data hygiene opportunity data. Team might need to approximate to arrive at current state. 	 Keeping close to org and partner program initiatives Utilizing benchmarks to ensure current state is as accurate as possible
		Routes to Market (1.4)		 Advanced work on economics for each route to market option Beginning execution planning for RTM changes 	Effective execution is dependent on alignment of core solutions from other initiatives	Team joining working sessions of other initiatives to ensure alignment
		Revenue Marketing (2.1)	•	 Refined future state marketing org options with initiative owner with pros and cons Developing V1 RASCI and operating strategy templates 	N/A	N/A
Customer Journey		Messaging (2.2)		 Competitive message analysis is underway Prep for messaging workshop Win strategy and battlecard review 	Initiative owner focus is exclusively (by necessity) on SKO	Temporary initiative owners identified while Katie and Ryan manage SKO/Next
and Experience		Customer Success (2.3)		 Additional win-loss interviews are being conducted Initiative state has been reviewed with John Smith 	Leadership change within the customer success organization	Brief John on current state findings and benchmarks and set recurring, regular touchpoints
		Partner Program Design (2.4)		 Solution prototyping with SBI SMEs to refine focus areas and potential solutions SWA Partner baselines are established 	Awaiting data from service source to validate hypothesis and delays in scheduling and data receipt	Continue to hold ACME to agreed upon data deadlines
Additional Workstream	•	Pricing Initiative (3.1)		Charter is being developed	N/A – initiative is in early	stages of mobilization ->



GTM motion and opportunity workstream overview



GTM Overview

- Identify and execute optimum GTM model
- Create fact base for account level segmentation
- Determine propensity to buy and account potential across customer
- Organize Sales and supporting functions around GTM model and potential
- Design territories, quota, and compensation around GTM model and account segmentation
- Define an integrated strategy and coverage model for Flex, Prem and UCaaS
- Build a structured approach to legacy migration



Template for impact-focused metrics dashboard

	Initiatives	Objectives	Metrics	Baseline	FY goal/ Benchmark
	Market and Account Segmentation	 Define what partners to invest in and grow with and which to divest in Determine the propensity to buy and ideal customer profile of customers and prospects to inform FY GTM strategy Inform where to prioritize resources aligned to the greatest potential 	 FY Bookings (YoY Growth) ¹ Average deal size (\$K) Win Rate (%) New Logo/Up-sell bookings 	Baseline 1Baseline 2Baseline 3Baseline 4	FY/Benchmark 1FY/Benchmark 2FY/Benchmark 3FY/Benchmark 4
GTM Motion and Optimization	Sales Org and Coverage	 Align the sales org and supporting functions to best capture the market potential the most efficient and effective GTM model Determine which of the 7 B2B sales org models is right for your company Define the right model aligned to account potential and sales strategy 	 E:B Ratio (Expense: Bookings) Sales Spend as a % of Revenue Growth by Solution (i.e. UC, UCaaS) Rep attrition Rep Productivity (Bookings by Rep/Geo) - \$M Account coverage across Tiers Rep Selling % vs. Non-Selling Time % 	 Baseline 1 Baseline 2 Baseline 3 Baseline 4 Baseline 5 	 FY/Benchmark 1 FY/Benchmark 2 FY/Benchmark 3 FY/Benchmark 4 FY/Benchmark 5
	Territory, Quota, Comp	 Design coverage model based on balanced territories. Create quotas aligned to territory potential with incentives that will drive the right selling behavior Design best-in-class compensation plans that enable the attraction and retention of top sales talent, create equal earnings opportunity for each rep and align with market practice quota achievement distribution 	 Pay for performance coefficient Quota Achievement Distribution Compensation Cost of Sales Variable: Base ratio Quota Over-Assignment 	 Baseline 1 Baseline 2 Baseline 3 Baseline 4 Baseline 5 	 FY/Benchmark 1 FY/Benchmark 2 FY/Benchmark 3 FY/Benchmark 4 FY/Benchmark 5
	Routes to Market	 Operationalize strategy defined through account / partner segmentation, sales org and coverage, territory, quota, comp and partner program design Identify Prospects, Customers, and Partners that could be transitioned to lower cost model (i.e., inside sales) or to higher touch coverage Identify install base that is most attractive to migrate to cloud using segmentation data and potential 	 Productivity per Partner Productivity per Rep Cost to Serve Win Rate Average Sales Cycle6 CLTV:CAC (UCaaS) 	 Baseline 1 Baseline 2 Baseline 3 Baseline 4 Baseline 5 Baseline 6 	 FY/Benchmark 1 FY/Benchmark 2 FY/Benchmark 3 FY/Benchmark 4 FY/Benchmark 5